

Room Decorations

In order to assure the safety of all our residents and the maintenance of our facilities, the following policy is in effect for Millennium Hall, operated by Capstone On-Campus Management. No items may be attached to or hung from the ceiling. Residents are not to attach items to any other surface (wall, door, floor or furniture) unless an adhesive is used which will not cause any marks or damage. You may not use glue, nails, tacks, staples or screws. No papering or painting of rooms or furniture is permitted. Students will be **financially responsible** for removal, repair or any damage caused by room decorations.

All decorations must meet all applicable policies. These policies include:

- a. Fresh-cut trees are prohibited.
- b. Dried vegetation (cornstalks, dry moss, leaves, sawdust, etc.) is prohibited.
- c. All decorations must be at least three (3) feet away from a heat source.
- d. Electrical light sets must be UL or FM labeled and identified for indoor use. No extension cords can be used, they cannot be attached or hung from the ceiling, and no more than three (3) strings of lights shall be connected together. Light sets must be turned off whenever the room or apartment is unattended.