



## 2023-2024 PARKING FORM

To complete your parking offer, you must complete this document by the deadline you were provided via email. If this document AND your parking fee are not submitted by the given deadline, your offer is not considered complete, and you will not have a reserved parking space at Millennium Hall for the 2023-2024 academic year.

### RESIDENT INFORMATION

Full Name: «Primary\_First\_Name» «Primary\_Last\_Name»

TU ID (7-digits): «E1\_Text»

Cell Phone: «E1\_Text»

### VEHICLE INFORMATION (Please verify the information you provide below is correct).

Make and Model: «E1\_Text»

Year of Vehicle: «E1\_Text»

Color: «E1\_Text»

License Plate Number: «E1\_Text»

State of Registration: «E1\_Text»

Year of Vehicle: «E1\_Text»

### PERMIT TYPE (Select ONE option)

«E1\_Checkbox» Academic Year (August 2023 – May 2024) - \$504

«E1\_Checkbox» Semester Only (August 2023 – December 2023) - \$252

### METHOD OF PAYMENT (Please indicate one of the following options for how you intend to pay for your parking permit. This document must be completed BEFORE submitting payment).

**\*\*Electronic Payments Preferred:** Payments can be made electronically via bank draft (ACH) or credit card through the Resident Portal or over the phone during business hours, Monday – Friday, 9:00 AM until 5:00 PM EST. Please note that service fees are charged for electronic transactions (card payments) but are waived for bank drafts (paid via portal or phone).

«E1\_Checkbox» **Office or Rent Box Drop Off:** A rent drop box is available for check/money order drop off. Your payment must be dropped off at the address below **BEFORE** your deadline and you should email our office once the payment has been dropped off.

«E1\_Checkbox» **Check/Money Order via USPS:** Payment should be made payable to Millennium Hall and mailed to the below address:

Millennium Hall – Capstone Management  
404 Emerson Drive, Suite 6115  
Towson, MD 21252

**PAYMENT MUST BE POSTMARKED BY THE DEADLINE GIVEN IN THE INSTRUCTIONS EMAIL AND RECEIVED IN ORDER FOR YOU TO RECEIVE A PARKING PERMIT**

«E1\_Checkbox» **Payment via Payment Portal:** Visit [https://www.propertyboss.net/PropertyWebPay?customer=CAPTMH\\_61460](https://www.propertyboss.net/PropertyWebPay?customer=CAPTMH_61460) to submit an electronic payment. You must select 'TENANT' to make a payment.

### RETRIEVING PARKING PERMITS

Instructions will be emailed to you with information on when/where to pick up your permit once your documents and payment have been processed.

«E1\_Init» I understand that if I do not complete this document **AND** submit my parking fee by the deadline I have been provided, I will no longer be eligible for a parking space at Millennium Hall for Spring 2023.

«E1\_Init» I understand that by signing this document, I am agreeing to the Parking Policy and Guidelines of Millennium Hall that were provided with my instructions email and can also be found on the website at <https://millenniumhall.com/misc-forms/>.

«E1\_Init» I understand that failure to abide by the Parking Policy and Guidelines of Millennium Hall may result in my vehicle being towed or loss of privileges.

Resident Signature: «E1\_Signature»

«E1\_Date»

